

OFFICE OF THE PRINCIPAL : D.H.S.K. COLLEGE : DIBRUGARH

Date: 26/11/2018

NOTICE**Regarding filling up of forms to appear in HS Annual Examination 2019**

This is for information of the students of HS 1st Year (both Arts and Science) that the date of filling up of the application forms to appear in the Annual Examination 2019 has been scheduled as given below.

Class	Date	Time	Roll Nos
HS 1 st Year (Science)	7/12/2018	10 am to 3 pm	All
HS 1 st Year (Arts)	10/12/2018	10 am to 3 pm	1 to 125
	11/12/2018	10 am to 3 pm	126 onward

In the process of filling up of the application forms the students will have to go through the following processes:

Activities to follow		Date	Time	Assigned Teachers/Office Asstt.
Sl.No.	Activities			
1	The students will have to collect their report cards from the assigned teachers	27 th to 30 th Nov 2018	10 am to 2 pm	<u>For Arts stream:</u> Ms. Purna Saha Ms. Nilufar Rahman <u>For Science Stream:</u> Mr. Mrinal Hatimuria Ms. Tinamoni Hazarika
2	The students will get the report cards signed by their parents and return the same to the teachers concerned by keeping a photocopy of the same duly signed by the teachers	3 rd to 5 th Dec 2018	10 am to 2 pm	do
3	Application forms will be issued at the office counter on payment of Rs. 30/-	3 rd to 5 th Dec 2018	10 am to 2 pm	Mr. Sanjoy Boishya
4	The students will pay examination fees etc at the fee counter. At the time of payment of fees they will have to produce Photocopy of Report Card duly signed by class teacher.	<u>For Science Stream:</u> 7 th and 8 th Dec 2018	10 am to 3 pm	<u>Fee collector:</u> Mr. Debajit Gharphalia
5	After payment of fees they will proceed to the online registration counter to submit the application form. At the time of online registration the student must submit the following documents: (1) Duly filled in application form (2) Duplicate copy of fee receipt (3) Photocopy of Report Card (4) Student's diary duly signed by parents and class teacher.	<u>For Arts Stream:</u> 10 th and 11 th Dec 2018		<u>Online Registration:</u> <u>Arts Stream:</u> Mr Bijit Das <u>Online Registration:</u> <u>Science Stream:</u> Mr. Apurba Sarmah


Copy to:

1. VP (Adm)
2. VP (Aca)
3. Aca. Coord.
4. SA
5. Debajit Gharphalia
6. Apurba Sarma
7. Bijit Das
8. Sanjoy Boishya

Fees to be paid at the fee counter:

Examination fee	500
Centre fee	400
Mark sheet	200
Pract. fees per subject	100
Miscellaneous	200

In addition to the above the students having lesser pc in attendance will have to pay NC fees


Principal