



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|-------------------------------|
| 1. Name of the Institution | | DIBRUGARH H. S. KANOI COLLEGE |
| Name of the head of the Institution | | Dr. Sashi Kanta Saikia |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03732324105 |
| Mobile no. | | 9435030404 |
| Registered Email | | principal_dhsk@hotmail.com |
| Alternate Email | | dhskiqac2015@gmail.com |
| Address | | K. C. Gogoi Path |
| City/Town | | Dibrugarh |
| State/UT | | Assam |
| Pincode | | 786001 |
| 2. Institutional Status | | |

| | |
|--|-------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Mridul Sarma |
| Phone no/Alternate Phone no. | 03732324105 |
| Mobile no. | 8638232031 |
| Registered Email | mridusmriti29@gmail.com |
| Alternate Email | mridulauthor@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://dhsk.org/wp-content/uploads/2021/08/aqar-2017-18.pdf |
|--|---|

4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<https://www.dhsk.org/college-prospectus/>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | B++ | 2.85 | 2017 | 02-May-2017 | 01-May-2022 |

6. Date of Establishment of IQAC

25-Jan-2005

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| National Seminar on Academic and Administrative Audit | 01-Feb-2019 2 | 26 |

| | | |
|--|------------------|----|
| Counselling Programme on Choice Based Credit System (CBCS) | 25-May-2019 1 | 64 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(i) Initial preparation for development of a Central Instrument Facility (NEC fund). (ii) Communication for initiation of a Museum. (iii) Introduction CBCS in all Courses. (iv) More Digitization of Class rooms. (v) Infrastructure for newly introduced BA in Sociology and BCA.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|--|-----------------------|
| (vii) More Digitization of Class rooms. | Achieved |
| (vi) Extension of the Computer Laboratory. | Processing |

| | |
|---|------------|
| (v) Renovation of the Auditorium. | Achieved |
| (iv) Development of a Museum | Achieved |
| (iii) Development of Laboratories (RUSA fund). | Processing |
| (ii) Build a new Girls' Hostel (RUSA fund). | Processing |
| (i) Introduction of Post Graduation in Mathematics and Anthropology | Achieved |
| View File | |

| | |
|--|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|--|-----|

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| Governing Body | 24-Dec-2020 |

| | |
|--|----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|--|----|

| | |
|---|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|---|-----|

| | |
|--------------------|------|
| Year of Submission | 2020 |
|--------------------|------|

| | |
|--------------------|-------------|
| Date of Submission | 22-Feb-2020 |
|--------------------|-------------|

| | |
|--|-----|
| 17. Does the Institution have Management Information System ? | Yes |
|--|-----|

| | |
|--|---|
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | (i) Initial preparation for development of a Central Instrument Facility (NEC fund). (ii) Communication for initiation of a Museum. (iii) Introduction CBCS in all Courses. (iv) More Digitization of Class rooms. (v) Infrastructure for newly introduced BA in Sociology and BCA. |
|--|---|

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum of the Undergraduate and Post Graduate programs (English) are designed by the affiliating university. Some faculty members of the college are also the members of the Board of Studies of affiliating university. All the departments of the college have Departmental Management Committees headed by

the Head of the department. The Departmental Management Committees discussed the syllabus and semester plans are shared with the students at the beginning of the semester. These plans hold important dates such as start and end of course works. Moreover, to make teaching and learning more participatory, each department organised quiz competitions, seminars, group discussions etc. Students are encouraged to use e-resource available in college archive as well as other sources. Remedial and tutorial classes are taken for the slow learners. Students are encouraged to publish in departmental wall magazines, newsletters, college magazine and participate in various competitions to enhance their skills. Field studies and educational tours are arranged by some departments for practical learning and holistic development. Also, the college provides Student's Diary to all the students for records of the academic activities. Students' feedback is collected and analysed annually in a structured questionnaire and remedial measures are taken. Results of each semester are monitored and analyzed by each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA | Honors | 07/06/2019 |
| BSc | Honors | 07/06/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Nil | Nil | Nil |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA | Geography Major | 21 |
| BSc | Anthropology Major | 27 |
| BSc | Anthropology General | 14 |

| | | |
|---------------------------|------------------|----|
| BSc | Botany Major | 34 |
| BSc | Statistics Major | 24 |
| BSc | Zoology Major | 27 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Nil |
| Employers | Nil |
| Alumni | Nil |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|--|
| Feedback Obtained |
| <p>Students feedback is collected at the end of each semester in a structured format of a questionnaire. IQAC explain the questionnaire to Major student of all the departments. Questionnaire has ten major domains (1) Regularity of conducting classes, (2) Punctuality, (3) Preparation for the class, (4) Completion of the syllabus on time, (5) Competency to handle the subject, (6) Presentation of skills, (7) Methodology used to impart the knowledge, (8) Interaction with the students, (9) Accessibility to the students outside the classroom, (10) Her/His role as mentor. Based on the results of the feedback, follow-up action is taken. Some of the follow-up actions are as follows: • The feedback about individual teachers is discussed separately, so that he/she will also aware of his/her strengths and weaknesses as perceived by the students. • If there is a requirement of any immediate remedial classes than the principal depute concerned faculty. • Parents feedback are also collected and analysed. Any suggestions or improvement are taken into consideration. • Strategic planning for the future semesters is also based on the feedback.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MA | English | 20 | 43 | 24 |
| BCA | BCA | 30 | 58 | 24 |
| BSc | Honors | 350 | 868 | 358 |
| BA | Honors | 450 | 1204 | 635 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG | Number of fulltime teachers available in the institution teaching only PG | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| | | | | | |

| | | | | | |
|------|------|----|---------|---------|---|
| | | | courses | courses | |
| 2019 | 1017 | 24 | 57 | Nil | 6 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 63 | 51 | Nil | 20 | 4 | Nil |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Faculties mentoring and counselling the students of the respective departments. The main objectives of mentoring is to supervise and guide the students academically. Professional and personal issues are also addressed. When students have issues, faculties guide the students to resolve the it. For instance, if a student has a grievance, faculties suggest that they may file a grievance with the cell and the appropriate steps are taken.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 2754 | 63 | 1:44 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 79 | 63 | 16 | Nil | 36 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------------------|---|-------------|--|
| Nil | Nil | Nil | Nil |
| View File | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

| |
|--|
| |
|--|

The examination and evaluation systems of Dibrugarh University is followed in a continuous basis. There are 20 marks for internal assessment and 80 marks for End-semester examination in each course during every semester. The 20 internal assessment marks in each course is distributed as under: 25 of marks allotted for internal assessment in sessional examination I (written) to be conducted and evaluated by respective department. 25 of marks allotted for internal assessment in sessional examination II (written) to be conducted and evaluated by respective department. 25 of marks allotted for internal assessment for seminar/group discussion etc.. 25 of marks allotted for internal assessment for attendance. Each sessional examination is conducted by the concerned department of the course. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper is done by the concerned department as a part of his/her/their normal duty. The college fix the date of the sessional examination of each departments following the Academic Calendar of the University. After evaluation, the answer scripts are shown to the students and corrections are made if necessary. After this, the answer scripts are collected back from the students. The marks of internal assessment secured by a candidate is carried over to next legitimate chances. At the end of the semester (before the end-semester examinations begin) the the College submit the internal assessment marks to the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares annual calendar incorporating the affiliating universitys academic calendar, detailing all important events including start and end of the semesters, submission deadlines, as well as co-curricular and extracurricular activities. The teachers prepare semester plans for each course based on this academic calendar which details the dates for various internal assessment activities. This is shared with the students and all teachers adhere to this as closely as possible. In the event that any test or deadline is rescheduled due to unavoidable circumstances, students are given adequate notice in advance regarding the same.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://dhsk.org/programme-outcome/>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|----------------|--------------------------|---|---|-----------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://feedback.dhsk.org/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | Nil | Nil | Nil |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---------------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|-----------------------|
| No Data Entered/Not Applicable !!! | |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in | Number of citations excluding self |
|--------------------|----------------|------------------|---------------------|----------------|---|------------------------------------|
|--------------------|----------------|------------------|---------------------|----------------|---|------------------------------------|

| | | | | | | |
|---|--|--|--|--|-----------------|----------|
| | | | | | the publication | citation |
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---------------|----------|-------|-------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| Nil | Nill | Nill | Nill |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the | Name of the | Duration From | Duration To | Participant |
|-------------------|--------------|-------------|---------------|-------------|-------------|
|-------------------|--------------|-------------|---------------|-------------|-------------|

| | | | | |
|--|---------|---|--|--|
| | linkage | partnering institution/ industry /research lab with contact details | | |
|--|---------|---|--|--|

No Data Entered/Not Applicable !!!

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
|--------------|--------------------|--------------------|---|

No Data Entered/Not Applicable !!!

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
|--|--|

No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------|-------------------------|
|------------|-------------------------|

No Data Entered/Not Applicable !!!

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
|---------------------------|---|---------|--------------------|

No Data Entered/Not Applicable !!!

4.2.2 – Library Services

| Library Service Type | Existing | Newly Added | Total |
|----------------------|----------|-------------|-------|
|----------------------|----------|-------------|-------|

No Data Entered/Not Applicable !!!

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

No Data Entered/Not Applicable !!!

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|---|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | | | | | | | | | |
| Added | | | | | | | | | |
| Total | | | | | | | | | |
| No Data Entered/Not Applicable !!! | | | | | | | | | |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|--------------------------|--------------------|------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for | Number of benefited students by | Number of students who have passed in | Number of students placed |
|------|--------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------------|
|------|--------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------------|

| | | | | | |
|---|--|-------------------------|------------------------------|----------------|--|
| | | competitive examination | career counseling activities | the comp. exam | |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| No Data Entered/Not Applicable !!! | | |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|-------|------------------------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

No Data Entered/Not Applicable !!!

6.1.2 – Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------------------|---------|
| No Data Entered/Not Applicable !!! | |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|------------------------------------|---------|
| No Data Entered/Not Applicable !!! | |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------------------------------------|-----------------|---|---|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional | Title of the administrative | From date | To Date | Number of participants | Number of participants |
|------|------------------------------|--------------------------------|-----------|---------|---------------------------|---------------------------|
|------|------------------------------|--------------------------------|-----------|---------|---------------------------|---------------------------|

| | | | | | | |
|---|--|---|--|--|------------------|----------------------|
| | development programme organised for teaching staff | training programme organised for non-teaching staff | | | (Teaching staff) | (non-teaching staff) |
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| No Data Entered/Not Applicable !!! | | | |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--------------|----------|
| No Data Entered/Not Applicable !!! | | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Nill | Nill | Nill | Nill |
| Administrative | Nill | Nill | Nill | Nill |
| No Data Entered/Not Applicable !!! | | | | |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

| | |
|---|-----|
| a) Submission of Data for AISHE portal | Nil |
| b) Participation in NIRF | Nil |
| c) ISO certification | Nil |
| d) NBA or any other quality audit | Nil |
| No Data Entered/Not Applicable !!! | |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|-----------|------------------------|------|
| | | | Female | Male |
| No Data Entered/Not Applicable !!! | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|--|
| Percentage of power requirement of the University met by the renewable energy sources |
| (i) Installation of Solar Energy Plant. (ii) Several awareness posters placed around the campus regarding saving water, saving trees, reducing plastic, reducing photocopying, to save paper less work etc. (iii) Plantation and maintenance. (iv) Computerized Admission and Election System. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Nil | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! | | |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) Paper Free Communication System (Online Prospectus, Online Admission, Messenger Software etc.) (ii) e-Learning Zone in the College Website for Students. (iii) Computerized Students Union Election.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Paper Free Communication System (Online Prospectus, Messenger Software etc.) (ii) e-Learning Zone in the College Website for Students. (iii) Fully Online Admission System. (iv) Computerized Students Union Election.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The SWOT analysis was carried out internally and following are the observations: Strength: (i) College has 4 smart class rooms. (ii) Study materials such as lectures, videos and PPTs are uploaded time to time to meet the greater need of the students through the e-learning zone in the college website. (iii) Self financed P.G. courses in English affiliated under Dibrugarh University. (iv) Existence of hostels for boys and girls students. Weakness: (i) Lesser number of minor and major research works as compared to the number of teachers. (ii) Student teacher ratio is too poor. Number of students too high in compare to the teachers. (iii) Lack of up to date laboratories in science departments. Opportunity: Ample opportunity for the students to participate in extra-curricular activities, inter-college and inter-departmental competitions etc. Threat: Excess use of mobile phones by students may lead to the negative impact if not monitored properly.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

(i) New Buildings for Class Accommodation. (ii) Construction of a new Girls' Hostel (RUSA fund). (iii) Development of Laboratories (RUSA fund). (vi) Development of a Museum. (vii) Renovation of the Auditorium. (viii) Extension of the Computer Laboratory by including up-to date computers. (ix) More Digitization of Class rooms. (x) Construction of a Toilet Block for outsiders.

