



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Dibrugarh H.S. Kanoi College
• Name of the Head of the institution	Dr. Sashi Kanta Saikia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03732324105
• Mobile no	9435030404
• Registered e-mail	principal_dhsk@hotmail.com
• Alternate e-mail	dhskiqac2023@gmail.com
• Address	K.C. Gogoi Path
• City/Town	Dibrugarh
• State/UT	Assam
• Pin Code	786001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Dr. Dipankoj Gogoi				
• Phone No.	03732324105				
• Alternate phone No.	9435030404				
• Mobile	9435391901				
• IQAC e-mail address	dhskiqac2023@gmail.com				
• Alternate Email address	dhskiqac2015@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dhsk.org/wp-content/uploads/2022/08/AQAR-2020-21_locked.pdf">https://dhsk.org/wp-content/uploads/2022/08/AQAR-2020-21_locked.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://college.dhsk.org/uploads/college_activity_images/attachment/569.pdf">https://college.dhsk.org/uploads/college_activity_images/attachment/569.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.03	2023	07/02/2023	06/02/2028
<b>6. Date of Establishment of IQAC</b>			25/01/2005		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
No	Nil	Nil	Nil	Nil	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>9</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1.Renovation of classrooms 2. Conduction of seminars 3. Extension of ICT based classrooms 4. Extension of the computer laboratory by including up-to-date computers 5. Introduction of Learning Management System for students		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Development of Laboratories	Achieved	
Extension of the number of ICT based classrooms	Achieved	
Formation of Research and Development Cell of DHSK College	Acheived	
Construction on PG classrooms	Acheived	
Seminar organised on Trends in Higher Education in the Context of Nep 2020 in Assam	Acheived	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name	Date of meeting(s)
GB	24/08/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	20/02/2024

**15. Multidisciplinary / interdisciplinary**

DHSK College is poised to become one of the leading independent urban colleges in the foreseeable future. As a double stream (Arts and Science) institute, the College's current limited scope mandates careful course and subject selection for its students, reflecting a multidisciplinary approach in the curricula. As part of a three-tiered teaching approach, an effort is being made to establish a faculty exchange program that spans departments, colleges, and institutions. Knowledge exchange between specialists and professionals in a range of non-academic fields is accelerated in order to give pupils a well-rounded education. Fieldwork, extension work, and projects are all common components of DHSK College's experiential learning programs.

**16. Academic bank of credits (ABC):**

1. Faculties are involved in design and development of Add-on courses to be started under NEP as well the existing approved courses. 2. As per NEP the undergraduate students will be registered under ABC by the affiliating University. The implementation of NEP by Dibrugarh University is proposed to start from academic year 2023.

**17. Skill development:**

The institution intends to offer several skill-based and vocational courses to give students greater employability. DHSK College offers a range of skill development courses designed by Dibrugarh university as well as the college itself to enhance the employability and practical expertise of the students. These courses focus on building industry-relevant skills across various fields, such as computer applications, communication skills, entrepreneurship and vocational training in areas like floriculture, assamese literature, basic analytical chemistry, sericulture etc. the college collaborates with industry experts and government initiatives to provide hands-on training, workshops and certifications. through these programs, students gain practical

experience and learn critical soft and technical skills that align with the needs of the modern job market, helping them to succeed in their careers.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

To instill in the students a sense of pride and rootedness regarding the rich traditions of the Indian knowledge system and the spirit of nation building, the curricula in the CBCS syllabus include papers on Ancient and Modern Indian Political Thought, Indian Classical Literature and Modern Indian Literature, Indian Philosophy, etc. Assamese is used as the major language of communication in the classroom, which aids local learners in understanding the themes even though teachers are often expected to be bilingual in their presentations and interactions with students. In addition to English (Honours), Assamese is also utilized for assessment and instruction in the social science disciplines. The college provides lectures, additional classes, and yoga instruction. The strategic goal of the institution is offering short-term courses in a variety of skill-based fields. To raise awareness about alternative local medicine, the college planned to build a nutrition garden with medicinal plants under the direction and care of its Institutional Eco Club, Environment Cell.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The curriculum will place more of a focus on outcome-based education (OBE) once the required autonomy has been determined. As soon as it is practical, additional occupational courses with an emphasis on OBE will be introduced. the development of materials of OBE will be the main focus of workshops and faculty development programs. the process of regularly evaluating students comments based on courses will be standardized.

**20.Distance education/online education:**

Krishna Kanta Handique State Open University (KKHSOU), a remote learning center affiliated with the college, provides undergraduate and graduate courses. To support online learning, the college plans to provide digital Self-Learning Materials (SLMs). The college's central library offers access to N-List-Inflibnet as well as a variety of online learning resources. Through an LMS, the college has created a Learning Material Bank including course materials created by faculty members. Furthermore, students at DHSK College can access the university's digital learning portal, e-pustakdwar, as a result of the two schools' Memorandum of Understanding.

## Extended Profile

<b>1.Programme</b>	
1.1  Number of courses offered by the institution across all programs during the year	<b>32</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1  Number of students during the year	<b>2872</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2  Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>474</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3  Number of outgoing/ final year students during the year	<b>703</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1  Number of full time teachers during the year	<b>76</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	79
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	54
Total number of Classrooms and Seminar halls	
4.2	460.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	195
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has established mechanisms for effective curriculum delivery, starting with departmental meetings to assign subjects to teachers before the academic session. The college is affiliated with Dibrugarh University and therefore follows the curriculum designed by the university. Teachers prepare and upload course materials to the LMS based on the syllabus. The college also contributes to Dibrugarh University's curriculum development by incorporating feedback and addressing local, national, and global needs. The curriculum is designed to equip students with the necessary knowledge, skills, and attitudes for professional success and higher studies while addressing developmental issues. The use of modern teaching aids, digital platforms, and continuous evaluation ensures an enhanced and engaging learning experience.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

DHSK College adheres strictly to the Dibrugarh University Academic Calendar for affiliated colleges, ensuring that all academic activities, including the conduct of Continuous Internal Evaluation (CIE), are carried out promptly and systematically. Following the academic calendar, DHSK College ensures that internal assessments, assignments, and tests are conducted regularly, providing students with timely feedback on their performance. This adherence promotes a structured academic environment and ensures that students remain engaged with their coursework and are well-prepared for their final examinations.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute integrates cross-cutting issues like gender equality, environment and sustainability, human values, and professional ethics to foster holistic student development. It promotes gender equality by encouraging boys and girls to equally participate in activities and maintaining medical facilities for both. The Women Empowerment Cell supports girls' social and intellectual growth. Environmental awareness is promoted through clubs focused on conservation and sustainability. Human values are emphasized with anti-ageing cells and committees ensuring discipline. Professional ethics are considered essential, with a focus on guiding students to make responsible choices in their future careers.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

213

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may**

A. Feedback collected, analyzed

<b>be classified as follows</b>	<b>and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://college.dhsk.org/uploads/college_activity_images/attachment/1095.pdf">https://college.dhsk.org/uploads/college_activity_images/attachment/1095.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year****1433**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year****474**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<b>No File Uploaded</b>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of students is one that is implemented at the end of the course of study, is comprehensive in nature and is essentially tense with program-learning outcomes.

Interactive assessment in classrooms includes all course-learning with discussions between teachers and students, and in-semester tests that provide an opportunity for students to identify important areas for basic growth and development for themselves. Moreover, students are assessed by home assignments, participation in Seminar/Group Discussion etc

The college emphasizes on the following aspects regarding assessment of the students on their learning and ability enhancement-

- (1) Designing the department-specific assessment tests in Honours Programme.
- (2) Integrate the assessment with other course elements i.e. Generic course.
- (3) Communicate with the about their performances, and revise in need.
- (4) Manage their loopholes after assessment and
- (5) Communicate the results with parents/guardians in need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3025	86

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At the start of each academic session, new students are welcomed through an interactive meeting where the Principal, Vice-Principal,

and teachers introduce the institution's facilities, course outlines, and rules. This session also serves to understand the students' needs. Further, counseling and departmental interactions help bridge any gaps, with some departments organizing meetings with guardians.

The first class in each course is interactive, allowing students to engage with their teachers and express their expectations. Extra and remedial classes are offered to fill knowledge gaps, often involving practical sessions in labs or community settings. Online platforms like SWAYAM, MOOCs, and the digital library are encouraged for learning, and students receive learning materials through LMS.

To foster rational thinking and oratory skills, students participate in group discussions and dialogues. Teachers monitor progress, identifying students' weaknesses and providing mentorship. An online diary system for both students and teachers helps maintain routine, discipline, and progress records.

Handouts of teaching plans are provided at the beginning of each session to keep track of syllabus completion, and feedback forms allow students to evaluate teachers' performance. The teaching-evaluation process adheres to Dibrugarh University's guidelines, with two sessional exams per semester and presentations evaluated to enhance learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are regularly used the smart classrooms. The College has four Smart Classrooms and twenty two classrooms are equipped with LCD projectors and teachers use the projectors at the class hours. Teachers took classes through Google Classroom, Zoom, Micro soft Meet etc. besides the official time table. In the Pandemic times all teaching-learning practices were running on ICT platforms. Teachers have been upload study materials on college website via LMS for accession of the students. Facility of access to N-List-inflibnet, National Digital Library of India, Shodhganga Thesis, NISCLAIR online periodicals, Springer open books, National Science Library,

Springer open books etc. are available in the college Library.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1110

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating university provides the entire course syllabus, list of text and reference books, question patterns, practical guidelines etc. which enable the teachers to follow the curriculum for each semester and changes if any. Each faculty member delivers lectures and also prepares study materials for the students and provide to the same via LMS. Priority is given to complete the syllabus within the stipulated time. The College monitors the student's involvement and their performance through written sessional tests conducted regularly. The marks obtained by the students are displayed on all departmental Notice Boards and if a student feels dissatisfied with his marks, he/she can apply for the answer script. Department, then provide the answer script to the student for checking. If he/she found any omission, wrong totalling etc., the DMC rectify the score accordingly. The university examination results are reviewed and based on the achievements of the students; proper guidance and counselling are carried out to meet the objectives of the



curriculum. There is a provision for re scrutiny of the answer scripts of university examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After evaluation of the answer scripts of internal tests, the score-sheet is notified by all departments on departmental Notice Board for convenience of the students. Then, students are asked, whether they have any doubt on evaluation and if he/ she want to verify their answer script. Department office provides the concerned answer script to those students who want to verify his/her own answer script. In rare cases, if any student claim that the evaluation is not justified, the answer script is processed to evaluate again and the student offers his/ her deserved marks. All departments maintain Register for Marks of Internal Examinations and attendance as well as Group Discussion/ Viva-voce etc. All the works related with internal assessment has been performed within stipulated time according the Academic Calendar of the affiliating University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DHSK College clearly explains the aims and objectives of the Institute in becoming a well-educated human resource. These aims and objectives have been the basics for defining the objectives of every program adopted by the College. Program Outcomes for all academic programs of the College are clearly stated, displayed in the Syllabi of each course and uploaded on the college website annually and communicated to teachers and students. The Program Objectives has been categorized into three sections viz. Academic Ethics, Social Responsibilities and Moral Values. Integrating different stakeholders of the systems, the competencies and the performance

Indicators for each of the Program Objectives are also defined which in turn lead to the design of comprehensive course level competencies and performance indicators.

The learning outcomes for each course are gauged from the performance of the students in semester results in each course which show at a glance the performance of the whole group. However, a graph has been drawn in comparison of previous years' performance. A normal curve would indicate a performance that is expected. However, if the curve is weighted toward either side, this could indicate that the question paper is either too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The learning outcomes of each course are assessed through in-semester examinations, which gauge the students' understanding and prompt departments to adjust teaching methods, especially for first-semester students lacking basic concepts. Initial courses focus on foundational knowledge, while later semesters tackle more complex topics. The institution's approach to achieving program outcomes is shaped by parameters such as critical thinking, communication, citizenship, ethics, and sustainability. Student progression in higher education is a key metric for measuring success, with the IQAC (Internal Quality Assurance Cell) responsible for analyzing program outcomes and suggesting improvements.

Feedback from students is crucial in evaluating whether quality standards are being met. This feedback is analyzed and forwarded to the administration for action, with corrective measures implemented promptly. An increasing number of graduates securing spots in higher education is seen as a positive indicator of successful outcomes. The college continues to sustain its quality levels through mechanisms like random student interactions and unannounced visits to departments to monitor the teaching-learning process. Currently, the institution has managed to maintain satisfactory achievement rates in program outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

600

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://college.dhsk.org/uploads/college\\_activity\\_images/attachment/1095.pdf](https://college.dhsk.org/uploads/college_activity_images/attachment/1095.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

55.9

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has full fledged Smart Class Rooms with 90 percent LCD class rooms. A Computer Laboratory and a Digital Library are also

available in the college. Besides, teachers upload study materials on Learning Management System for the students. Moreover, many academic lectures and research methodology workshop are organised on a regular basis.

The College also constituted a Research and Development Cell and a Corpus Fund to provide financial assistance for research works to the faculty members. The fund will be operated by the Principal of the college and allocate fund on recommendation of the Research and Development Cell (RDC). Any faculty can avail fund for new research works, research presentations and for organizing seminars and conferences.

The College has set up Central Instrumentation facility which provides an ecosystem for research development and innovations. Recently the college has upgraded the biotech-hub to Advanced level Biotech-hub phase. Department of Biotechnology, Govt. of India has sanctioned a project worth Rs. 55, 91110.00

However, the college has taken initiatives for the establishment of an E-Cell and Incubation centre in near future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

24

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

44

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DHSK college is dedicated to the holistic development of students through extension activities that raise awareness of social issues. Students in the NCC and NSS wings participate in camps and engage in various community programs. The institution allows students to take leave with attendance to partake in these activities. The "Society for Environmental Conservation (SOFEC)," founded by a group of like-minded faculty members, focuses on initiatives related to environmental awareness. Additionally, many departments conduct surveys in nearby communities as part of their curriculum. We also organize blood donation camps regularly, fostering a spirit of selfless service among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

928

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>



**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college follows a structured administrative system to ensure smooth functioning and development. It is led by the Principal, supported by a Vice Principal, Academic Coordinator, Member Secretary of the CBCS Board, and two Academic-in-Charges for the Arts and Science sections. All government and university notifications are reviewed collaboratively under the Principal's leadership, and appropriate decisions are taken for implementation.

Departmental Management Committees (DMCs) communicate with the administration to address academic needs, maintenance, and laboratory requirements. The Librarian liaises with the authorities for library improvements, while the Students' Union puts forth requests for sports and cultural facilities. The IQAC remains in constant contact with the administration to ensure infrastructure upgrades, academic progress, and the overall enhancement of the learning environment.

For significant developments, the Development Committee, Purchase Committee, or other relevant bodies are convened to discuss and adopt necessary resolutions. These resolutions are subsequently presented to the Governing Body for final approval and execution,

ensuring that every decision aligns with institutional goals and stakeholder needs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides various facilities to support the holistic development of students and faculty in co-curricular and extracurricular activities:

1. Lalchand Kanoi Memorial Auditorium: This 650 sq. ft. stage accommodates 500 people and is used for cultural activities, yoga, Taekwondo, indoor sports, and more.
2. Srimanta Sankardev Conference Hall: Hosts extracurricular events without disrupting academic sessions.
3. Computer Laboratory: A Wi-Fi-enabled, air-conditioned lab with 195 seats for students and faculty.
4. Sports Ground: Used for sports like football, volleyball, cricket, baseball, and traditional games like Kho-Kho and Kabaddi.
5. Girls Hostel: Equipped with CCTV, providing space for cultural and yoga activities.
6. Information and Career Guidance Centre: Wi-Fi-enabled offices offering career guidance and counselling.
7. NCC Centre: A recreation room for NCC cadets.
8. NSS Office: A recreation space for NSS volunteers and officers.
9. Open Air Theatre: A venue for cultural performances and meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

54

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

460.51

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

As of 16/05/2023, the college library holds a total of 43,230 records, covering a wide range of subjects in both text and

reference books. It has a notable collection of Sanskrit books, back volumes of journals, college magazines, and 86 rare books. The library subscribes to e-journals through the N-List consortia, offering access to over 6,000 e-journals and 7,64,000+ e-books via N-List and NDJ. For access to N-List resources, students can email the librarian at [dhsklibrary@gmail.com](mailto:dhsklibrary@gmail.com), providing their name, class, phone number, and email ID.

Additionally, the library subscribes to 12 regional and national newspapers, weeklies, and 6 popular magazines.

The library has the following sections:

- Property Counter
- Circulation Section
- Periodical Section
- Newspaper Reading Area
- Bound Volume Section
- Stack Area
- Reference Section
- Reprographic Section
- Digital Library Section

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.78

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college continually upgrades its IT infrastructure under the supervision of the IT Committee, managed by the IQAC. The committee focuses on improving IT facilities, including increasing the number of computers, enhancing the computational laboratory, and expanding campus bandwidth. The computer lab provides academic computing support for faculty and students, while all departments are equipped with computers, printers, and multimedia projectors. Each department has its own computing resources, managed by the respective HODs.

The college is connected through a 150 Mbps BSNL broadband network that covers all teaching departments, the library, and administrative offices. The IT Committee makes recommendations for necessary purchases based on requests from departments and administrative offices. Computers and LCD projectors are procured as needed.

The library offers access to computers and internet services through its Virtual Learning Resource Centre, utilizing SOUL 3.0 software for resource management. Additionally, all office sections, including administration, academics, and finance, are equipped with computers to streamline operations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

195

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.20

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-established systems and procedures for the maintenance and utilization of its physical, academic, and support facilities, including laboratories, the library, sports complex, computers, and classrooms. Regular maintenance schedules are in place to ensure that all facilities remain in optimal condition for use by students and staff.

Laboratories are managed by the respective departments, ensuring that equipment is regularly inspected and updated as needed. The library follows a systematic procedure for cataloging, updating resources, and maintaining its infrastructure, while also offering digital resources for ease of access.

Sports facilities are maintained to support both daily physical activities and competitive events, with proper care of equipment and grounds. Computers and IT infrastructure are monitored and upgraded by the IT Committee, ensuring efficient use of digital resources across departments. Classrooms, including audio-visual and IT-enabled rooms, are regularly inspected to ensure they are conducive to learning.

These systems ensure that all facilities are effectively utilized and remain accessible, fostering a productive and supportive academic environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
456	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
2	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	C. 2 of the above



File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

49

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

110

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

31

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

DHSK College actively promotes student representation and engagement in various administrative, co-curricular, and extracurricular activities, fostering a holistic learning environment. The college

provides numerous platforms for students to participate in decisionmaking processes, ensuring their voices are heard in institutional governance. Through student bodies and committees, learners are involved in administrative functions, contributing to the college's policies, events, and initiatives. Co-curricular and extracurricular activities are integral to student development at DHSK College. The institution offers a wide range of activities, such as cultural events, sports, debates, and community outreach programs, encouraging students to explore their talents and interests beyond academics. These engagements not only enhance their leadership, communication, and teamwork skills but also help create a vibrant campus life where students can thrive both intellectually and socially. The emphasis on student participation in college life ensures a wellrounded educational experience that equips students with the skills necessary for personal and professional growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

The Alumni Association plays a pivotal role in fostering the growth and progress of D.H.S.K.College, channeling its commitment into invaluable contributions. Their unwavering dedication and support, both financial and otherwise, stand as pillars that uphold the institution's advancement.

The Alumni Association offers a wealth of expertise, mentorship, and networking opportunities. Alumni, with their diverse professional backgrounds and experiences, actively engage with students, offering guidance, mentorship, and career advice.

Mrs. Swarna Lata Dutta, an alumni of D.H.S.K. College had funded an Idea Centre at D.H.S.K. College in loving memory of Late Prof. Nobin Chandra Dutta, Retd. Professor, Department of History by providing an amount of Rs. 4,25,000.00 (Four Lakh and Twenty Five Thousand)only during 2022-23 and inaugurated on 4th February 2023.

The Alumni Association's unwavering dedication fosters a strong sense of community and pride among past and present members of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision: Nothing Better than Knowledge**

**To become a Centre of value-based quality education for**

comprehensive development of human resources. To provide education with limited resources focusing towards excellence of the facilities having focus on betterment the teaching-learning experience and creation of competent human resource to serve the changing world. The College effectively executes teaching plans to inculcate value education for upgrading skill and attitude of the learners. The College aims to generate internal resources and its mobilization to ensure sustainable development.

The core value of the college's mission is to provide a holistic education that instils moral, cultural, and socio-economic values, aiming to nurture responsible citizens. The mission emphasizes cultivating knowledge, skills, and attitudes in individuals through a curriculum that is receptive to diversity in morality, culture, socio-economics, and ethnicity. The college seeks to foster an inclusive environment and ownership among all stakeholders. The specific objectives include contributing to nation-building, preparing learners for a competitive environment, promoting sustainable development, offering value-based education to enhance skills and attitudes, and creating a gender-friendly ambience in the college.

File Description	Documents
Paste link for additional information	<a href="https://dhsk.org/about-us/vision-mission/">https://dhsk.org/about-us/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administration responsibilities have been well segregated among the faculty members and non-teaching staff headed by Principal, Vice-Principal, Academic Coordinator and IQAC Coordinator. The college has a comprehensive organizational structure, comprising various committees formed by the Principal to address specific tasks. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. There are several committees which undertake various college activities- Development Committee, Financial Management Committee, Admission Committee, Committees of the Research & Development Cell, Swachhta Committee, Women's Cell, International & Industrial Relations etc. The college boasts a proactive student union that effectively communicates student concerns to the administration, fostering a

collaborative approach between students and authorities. Decentralization process encourages active involvement of all the stakeholders of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college, affiliated with Dibrugarh University, actively engages faculty in curriculum development, with their participation in the University Board of Studies and Academic Council. Utilizing sophisticated teaching methods like smart classrooms and LCD projectors, the institution fosters innovative learning. An e-learning zone on the college website provides additional resources. Students undergo comprehensive evaluation, including semester and CBCS programs, sessional examinations, viva-voce, group discussions, seminars, assignments, and attendance. The well-equipped library features internet services and digitization, while ICT aspects include digital classrooms, computer labs, and connectivity. The college's robust physical infrastructure includes ramps for differently-abled individuals, an Anthropological Museum, and a Nature Interpretation Centre. The 2020-2030 perspective plan aligns with NAAC quality indicators, emphasizing NEP implementation, CBCS adoption, and innovative admissions. Leveraging technology, the college enhances teaching-learning processes and introduces a student-friendly online feedback system.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://dhsk.org/about-us/perspective-plans/">https://dhsk.org/about-us/perspective-plans/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The college has a decentralized organism headed by the Principal, a Vice Principal, an Academic Coordinator, an Examination Controller are the main functionaries of College Mechanism. Many committees exist to address different issues like Development Committee, Financial Management Committee, Purchase Committee, etc. These committees meet and frame the policies of the college and the Governing Body approves the same.
2. All appointments are as per UGC guidelines and guidelines of the Government of Assam.
3. Service Rules of the Government of Assam are followed.
4. All procedures regarding Fund Utilization, Student's Admission etc. are according to the procedure notified by the Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**Yes. College authority supports the Teaching and Non-Teaching staff**



when needed. The institution has a welfare society named Thrift & Consumers' Co-operative Society Ltd. which supports the Teaching and Non-Teaching Staff financially whenever needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

67

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a provision of maintaining Diary for Teachers. All the teachers (both regular and contractual) maintain the same mandatorily. Annual Self Appraisal System is being followed by all teachers. The online diary through Learning Management System (LMS) serves as a platform for teachers to reflect on their experiences, share insights, and collaborate with colleagues. It encourages

teachers to set professional goals, outlines plans for development, and incorporates a feedback mechanism.

File Description	Documents
Paste link for additional information	<a href="https://dhsk.org/learn-management-system/">https://dhsk.org/learn-management-system/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is the disbursing officer of all financial transactions. The college deals all financial transactions in accordance with the annual budget prepared with joint internal expertise and approved by the Financial Advisory Committee as well as the Governing Body. All income and Expenditures are checked by Internal and Government Auditors annually. The Principal of the college settles all the audit objections in discussion with internal audit committee, SA and accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution carries out an internal audit during the middle of the financial year by a firm appointed by the Governing Body of DSK College. The team communicates the observations of the internal audit to the Principal and necessary action is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has promoted quality in the institution at various levels for better academic and administrative support and functioning.

The Quality Monitoring Process is one of the most effective initiatives implemented by IQAC. This involves monitoring classroom activities by uploading lesson plans from faculty members and assignments from students on the Learning Management System (LMS). Additionally, the syllabus is covered, and attendance is recorded using the LMS software.

Furthermore, the IQAC oversees teachers' activities by uploading certificates of their participation in conferences, workshops, and Faculty Development Programs on the LMS. Administrative activities are also monitored, including facilitating admissions for eligible students and enabling fee payments through the online system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's IQAC routinely assesses teaching methods by meeting with department heads, prompting them to devise teaching plans and detail student progress tracking. It conducts an annual review of departmental teaching programs, evaluating their operations and learning outcomes.

The IQAC also manages the college calendar and yearly prospectus. It consistently counsels college authorities on enhancing quality and post-accreditation initiatives, drawing insights from past years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated several measures in gender equity & sensitization through co-curricular activities like workshops, guest lectures, counselling etc. Awareness programs on gender equality, safety and security of women employees and students are conducted periodically. For the same, the institution has different committees like Institution Grievance Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell, Students' Disciplinary Committee and Girls' Common Room Committee by creating a post for Girl's Common Room Secretary in student union which are constituted as per norms laid by University/UGC. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation and induction programs.

The institution with the support of Dipshikha Foundation, Mumbai, Shruti Shilpi Samaj, Dibrugarh and BCPL, Dibrugarh organized an awareness cum free health checkup camp on breast cancer in the campus for the students and other fraternity of the college on 27th August, 2022.

On 5th November 2022, an awareness talk on Reproductive system was organized by the department of Zoology, DHSK college. The invited speaker was Dr Abhijit Barua, Gynecologist and Obstetrician, Srishti Hospitals and Research Centre, Dibrugarh.

File Description	Documents
Annual gender sensitization action plan	<p><u>The institution has initiated several measures in gender equity &amp; sensitization through co-curricular activities like workshops, guest lectures, counselling etc. Awareness programs on gender equality, safety and security of women employees and students are conducted periodically. For the same, the institution has different committees like Institution Grievance Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell, Students' Disciplinary Committee and Girls' Common Room Committee by creating a post for Girl's Common Room Secretary in student union which are constituted as per norms laid by University/UGC. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation and induction programs.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. All the departments of the institution conduct Counselling programme and has a good mentoring system for the students to take care of their academic, emotional, social and cognitive development. There are separate washroom facilities for girls and boys. Girls' washrooms are provided with sanitary pad vending machine and incineration.</u></p>
<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p><b>B. Any 3 of the above</b></p>

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- To reduce waste in our institution, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus.

Land filling is the general waste management strategy adopted in the College and there is no mechanism for managing inorganic waste, especially plastic. However, solid waste disposal is done regularly by waste pick up vans under the Dibrugarh Municipality Board.

- Liquid waste is disposed through proper drainage systems.
- Biomedical waste is not generated in our institution.
- Management of E-waste has been a challenge for the college but there is no mechanism for proper management in the college. However, the E-waste is collected by particular vendors.
- Wise use of water is a general practice in the College. Assam is a place where water is sufficient to use. As such water recycling is not practiced.
- Radioactive chemicals are not used and hence there is no question of generation of radioactive waste. Hazardous chemicals like heavy metal complexes have been substituted by harmless chemicals. Acids/Alkalies are disposed in big containers containing sand. Broken glass wares are collected in separate containers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore**

B. Any 3 of the above



**well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institution organizes various programmes connected to different festivals and ceremonies of different ethnic groups and culture of the region in the campus basically for maintaining an inclusive environment in the college. Some of the programme organized during this session are given as follows:

1. World Environment Day, 2022 (5th June)
2. International Yoga Day, 2022 (21st June).
3. World Sanskrit Day, 2022 (12th August)
4. Ali Aye Ligang, 2023 (15th February)
5. International Mother Language Day, 2023 (21st February)
6. World Anthropology Day, 2023 (15th February)
7. National Science Day, 2023 (28th February)
8. International Women's Day, 2023 (8th March)
9. International Day for Biological Diversity, 2023 (22nd May)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes various initiatives to sensitize students and employees of the college to the constitutional obligations i.e., values, rights, duties and responsibilities of citizens specially through celebrating the important days of the Nation.

The National Cadet Corps (NCC) unit of DHSK College is dedicated to create a sense of national integration, unity and social harmony amongst youth. It also prepares and train students to develop leadership, cooperation, self-discipline, patriotism and dedication to serve the nation. Every year, NCC unit of DHSK College participates in the Republic Day and Independence Day camps all over India.

The National Service Scheme (NSS) unit of DHSK College actively participates and engages students in community service programs specially to develop the sense of responsibility among the students towards the society. Some of the important programmes initiated by the college during the present period are given as follows:-

1. World Day Against Child Labour Day, 2022 (12th June).
2. Water and the Environment, 2022 (4th June).
3. 76th Independence Day, 2022 (15th August)
4. Constitution Day, 2022 (Sambidhan Divas, 26th November)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p><a href="#"><u>1. An Awareness Programme on "World Against Child Labour Day" has been organized on the occasion of the World Day Against Child Labour Day, 2022 (12th June).</u></a></p> <p><a href="#"><u>2. Awareness Programme on "Water and the Environment (Clean water Challenges)" was organized by the college on the occasion of Water and the Environment, 2022 (4th June).</u></a></p> <p><a href="#"><u>3. The NSS DHSK College Unit had celebrated the Har Ghar Tiranga campaign from 12-14 August 2022 and distributed Free National Flag to 100 Households.</u></a></p> <p><a href="#"><u>4. 76th Independence Day, 2022 (15th August) of our Nation has been celebrated in the College Campus with colourful of programme.</u></a></p> <p><a href="#"><u>5. The Clean India Campaign was organized by the NSS Unit from 21st to 23rd October 2022 in the College campus and nearby area of DHSK College, Naliapool Bazar and Naliapool area.</u></a></p> <p><a href="#"><u>6. On 31st October 2022 the NSS Unit had organized the Run for Unity on the Birth Anniversary of Sardar Ballav Bhai Patel.</u></a></p> <p><a href="#"><u>7. Constitution Day, 2022 (Sambidhan Divas, 26th November) was observed under the initiative of the NSS Unit in collaboration with the department of Political Science. Dr. Biraj Dutta, NSS Programme Officer delivered a speech on the importance of Constitution Day on the occasion.</u></a></p>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4.

**Annual awareness programmes on Code of**

**A. All of the above**

**Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates different National and International Commemorative Days in each year. Different programmes and activities are also organized in the campus as well as in neighbouring schools and villages to celebrate some commemorative events and festivals in the initiation of different departments of the college. The glimpses of the same are given as follows:

1. World Bicycle Day (03/06/2022)
2. Independence Day (15/08/2022)
3. World Environment Day (05/06/2022)
4. World Sanskrit Day (12/08/2022)
5. World Anthropology Day (15/02/2023)
6. International Mother Language Day (21/02/2023)
7. National Science Day (28/02/2023)
8. International Women's Day (8/3/2023)
9. International Day for Biological Diversity (22/05/2023)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

**1. Title of the Practice: ENERGY GENERATION THROUGH SOLAR POWER CELL**

**Practice**

The College maintains multiple solar panels to derive energy from natural sources. Solar panels are installed in the main block along with energy meters installations, which help in effective monitoring and control of energy consumption.

**2. Title of the Practice: GREEN CLUB**

**Practice:**

The Green Club cleans the campus daily with a motto "No Sunday and No Holiday". Each day, the members of the Green Club start cleaning the college at 5AM in the morning. The members enthusiastically collect waste from dustbin and dry fallen leaves spread over the campus. In order to make the campus green, the Green Club members plant saplings regularly. Many plants with aesthetic values have been planted. The members also look after the maintenance of the plants. All green practices are adopted to reduce pollution for example- tree plantation, anti polythene campaign, encouraging the use of bicycles, cleanness drives etc.

File Description	Documents
Best practices in the Institutional website	<a href="https://college.dhsk.org/uploads/college_activity_images/attachment/489.pdf">https://college.dhsk.org/uploads/college_activity_images/attachment/489.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness**

**GREEN AND CLEAN CAMPUS WITH MAJESTIC HERITAGE COLLEGE BUILDING**

The D. H. S. K college is one of the earliest higher educational institutes of Assam which have a green and clean beautiful campus with a majestic heritage building. The college building was U the leadership of the principal, he members of the Green Club n every

morning .

The institution has three water bodies in its campus which are the hubs of aquatic lives. Two of these are untouched wetlands which are habitat not only for varieties of lives but also are the place of attraction for many birds including some migratory birds. Our institution is also known for duck and fish farming which is maintained by the members of Green Club by converting one of the water bodies for the purpose. With varieties of ornamental plants there have numbers of lemon trees in the campus contributing in the clean, green and beautiful campus of the institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year: With the ongoing different activities under Institutional Values and Social Responsibilities, our institution plans to conduct some activities in the field of health and wellness by promoting the processes of healthy life style for the college community in particulars and for society in general. This includes- to organize some lecture cum counselling programme on health and diseases for the college community and also in the adopted villages under Unnat Bharat Abhiyan; to organize some free health check-up programmes in the campus as well as in the adopted villages; and to promote Yoga for healthy life by organizing workshop of Yoga in the campus. Various activities to support local communities and villages through the activities of NSS and NCC Units are includes in the basic agenda which comes under the field of institutional values and best practices of the college. In the coming years, the institution plans to conduct some programmes e.g., exhibition cum sale of household products of adopted villages for encouraging and promoting their products so that they can make some profit in future as well college community and others may get the opportunity to enjoy the local products. Our institution also plans to organize some programmes to encourage students towards entrepreneurship and develop their skills in diverse field.