



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Dibrugarh H. S. Kanoi College

- Name of the Head of the institution **Dr. Sashi Kanta Saikia**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03732324105**
- Mobile no **9435030404**
- Registered e-mail **principal_dhsk@hotmail.com**
- Alternate e-mail **dhskiqac2015@gmail.com**
- Address **K.C. Gogoi Path**
- City/Town **Dibrugarh**
- State/UT **Assam**
- Pin Code **786001**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Dibrugarh University, Dibrugarh, Assam**
- Name of the IQAC Coordinator **Dr. Dipankoj Gogoi**
- Phone No. **03732324105**
- Alternate phone No. **9435030404**
- Mobile **9435391901**
- IQAC e-mail address **dhskiqac2015@gmail.com**
- Alternate Email address **dhskiqac2023@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://dhsk.org/wp-content/uploads/2024/10/2022-23-final-submission.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://college.dhsk.org/uploads/college_activity_images/attachment/1153.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.03	2023	07/02/2023	06/02/2028

6. Date of Establishment of IQAC

25/01/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Advanced Level Biotech Hub	DBT	2023 for 3 years	55,91,110.00
Faculty	ICSSR minor research project	ICSSR	2023-24 for 1 year	5,05,000.00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Conduction of one international Workshop

Initiated a book review club, Grantha Prekshak

Seminar on United Nations-Sustainable Development Goals

Upgration of Practical Labs and vermicompost

Renovation of classrooms and installation of Sanitary pad dispenser in girls' toilet

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduction of one interntional seminar/workshop	Acheived
Construction of new classrooms for Education and Psychology UG 1st year	Acheived
Started Grantha Prekshak, a book review session in the library	Acheived

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	21/12/2024

14. Whether institutional data submitted to AISHE

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Governing Body	21/12/2024

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Year	Date of Submission
2022-23	20/02/2024

15. Multidisciplinary / interdisciplinary

DHSK College is on track to become one of the top independent urban colleges in the near future. As a double stream (arts and science) institute, the college's current limited scope necessitates careful course and subject selection for its students, resulting in a multidisciplinary approach to curricula. As part of a three-tiered teaching method, efforts are underway to build a faculty exchange program that spans departments, colleges, and institutions. Knowledge exchange between specialists and professionals in a variety of non-academic disciplines is accelerated to provide students with a well-rounded education. Experiential learning programs at DHSK College typically include fieldwork, extended work, and projects.

16. Academic bank of credits (ABC):

1. Faculties are involved in the design and development of add-on courses to be started under NEP as well as the existing approved courses. 2. As per NEP, the undergraduate students have registered under ABC by the affiliating university. The implementation of NEP by Dibrugarh University has started from the academic year 2023

17. Skill development:

The college intends to offer a variety of skill-based and vocational courses to increase students' employability. DHSK College provides a variety of skill development courses established by Dibrugarh University and the college itself to help students improve their employability and practical skills. These courses are designed to help students develop industry-relevant abilities in a variety of subjects, including computer applications, communication skills, entrepreneurship, and

vocational training in floriculture, Assamese literature, basic analytical chemistry, sericulture, and so on. The college works with industry professionals and government efforts to deliver practical training, workshops, and certificates. Through these programs, students receive practical experience and learn important soft and technical skills that are aligned with the needs of the modern labor market, allowing them to excel in their professions.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The CBCS syllabus includes papers on ancient and modern Indian political thought, Indian classical literature and modern Indian literature, Indian philosophy, and other topics to instill in students a sense of pride and rootedness in the rich traditions of the Indian knowledge system, as well as the spirit of nation building. Although teachers are frequently expected to be multilingual in their presentations and interactions with students, Assamese is utilized as the primary language of communication in the classroom, which helps local pupils understand the concepts. In addition to English (Honours), Assamese is used for assessment and instruction in the social sciences. The college offers lectures, supplementary classes, and yoga teaching. The integration of the Indian Knowledge System (IKS) into the National Education Policy (NEP) courses reflects a significant shift toward recognizing the value of traditional knowledge in contemporary education. In line with NEP 2020's emphasis on preserving and promoting India's cultural heritage, the affiliating Dibrugarh University has incorporated elements of IKS, particularly from the state's indigenous communities, into the curriculum. This includes the integration of indigenous languages, oral traditions, folk arts, crafts, and traditional ecological knowledge. Moreover, courses in botany are being designed to highlight the sustainable practices and medicinal knowledge embedded in local traditions, such as the use of non-timber forest products and herbal medicine. This approach not only acknowledges the importance of cultural preservation but also ensures that students gain a holistic understanding of the local context, fostering a deep connection with their heritage while also contributing to sustainable development. The institution's strategic objective is to provide short-term courses in a range of skill-based sectors. Under the guidance and supervision of its Institutional Eco Club, Environment Cell, the college intended to construct a nutrition garden with medicinal plants to increase awareness of alternative local medicine.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

To advance the curriculum towards outcome-based education (OBE), measures have been implemented to introduce several add-on courses within the institution. As per NEP syllabus skill enhancement courses such as vermicomposting, tea technology, mushroom cultivation have been introduced. Postgraduate courses in Physics, Life Sciences, Mathematics, Anthropology, Assamese, and English follow an Outcome-Based Learning (OBL) approach by equipping students with specialized knowledge, analytical skills, and research capabilities tailored to real-world applications. In Physics and Mathematics, OBL ensures problem-solving proficiency, computational expertise, and theoretical modelling, fostering advancements in technology and scientific innovation. Life Sciences integrates experimental research, biodiversity conservation, and biotechnological applications, addressing global health and environmental challenges. Anthropology applies ethnographic research and socio-cultural analysis to understand human evolution, indigenous knowledge systems, and community development. Assamese and English studies focus on linguistic proficiency, literary criticism, cultural identity, and effective communication, preparing students for academia, translation, publishing, and media. Across these disciplines, postgraduate courses emphasize critical thinking, interdisciplinary research, and employability, ensuring that graduates contribute meaningfully to academia, industry, and society.

20.Distance education/online education:

Undergraduate and graduate courses are offered by the college's affiliated remote learning center, Krishna Kanta Handique State Open University (KKHSOU). The college intends to offer digital Self-study Materials (SLMs) to facilitate online study. N-List-Inflibnet and other online learning tools are available through the college's central library. The college has established a Learning Material Bank with faculty-created course resources via an LMS. Additionally, because of the Memorandum of Understanding between the two institutions, DHSK College students have access to the university's online learning platform, e-pustakdwar.

Extended Profile**1.Programme**

1.1

32

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2984

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 659

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 456

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 76

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 79

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	32
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2984
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	659
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	456
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	76
File Description	Documents
Data Template	View File

3.2	79
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	54
Total number of Classrooms and Seminar halls	
4.2	497.35
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The following systems are in place at the institute right now to deliver the curriculum effectively.

Every department holds departmental meetings prior to the start of the academic year, during which the teachers are given the subjects following a discussion with them.

Using the prescribed syllabus and standard operating procedure, teachers develop their course materials and upload them to the learning management system.

By evaluating local, national, and international needs and offering suggestions based on feedback analysis from multiple sources, the college has helped Dibrugarh University build its curriculum.

The department's main goal is to get students ready for success

in their future careers or in higher education. Addressing local, national, and international developmental concerns will be aided by the learning outcomes of these courses.

The curriculum is developed to guarantee that students possess the necessary domain knowledge, abilities, and disposition. The learning experience is further improved by the college's emphasis on the use of contemporary teaching aids, digital platforms, and interactive sessions.

Ongoing assessment via homework, projects, and tests guarantees that students remain involved and get timely feedback, which supports overall academic performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

DHSK College carefully follows the Dibrugarh University Academic Calendar for affiliated colleges, ensuring that all academic activities, including Continuous Internal Evaluation (CIE), are completed in a timely and organized manner. DHSK College follows the academic calendar and conducts internal assessments, assignments, and examinations on a regular basis, providing students with timely feedback on their performance. This devotion fosters an organized academic atmosphere and guarantees that students are interested in their coursework and well-prepared for final exams.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

A. All of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

43

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To address cross-cutting issues such as gender equality, the environment and sustainability, human values, and professional ethics, the institute seeks to instill general competencies such as social and ethical values, human values, environmental sensitivity, and so on, resulting in students' holistic development. The institute promotes gender equality by encouraging both boys and girls to participate in sports and cultural activities. MOU signed with the hospital for shared medical facilities in boys' and girls' hostels. The college includes a functional Women's Empowerment Cell that tries to help girls socially and intellectually. The college has formed several clubs to promote environmental sustainability, including a green club, eco club, society for environment and conservation, and college environment and climate cell. A range of initiatives are carried out to increase awareness of environmental and sustainability issues. Instilling positive human values in kids is an important aspect of the curriculum. The college has Anti-Ragging Cells to ensure a ragging-free atmosphere. To protect human values, an internal complaints committee and a discipline committee led by senior faculty members have been formed. DHSK College prioritizes professional

ethics alongside academics to ensure students do not intentionally engage in wrongdoing.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

256

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	https://college.dhsk.org/uploads/college_activity_images/attachment/1155.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://college.dhsk.org/uploads/college_activity_images/attachment/1155.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1277	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

899

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of students is one that is implemented at the end of the course of study, is comprehensive in nature and is essentially tense with program-learning outcomes. Interactive assessment in classrooms includes all course-learning with discussions between teachers and students, and in-semester tests that provide an opportunity for students to identify important areas for basic growth and development for themselves. Moreover, Students are accessed by home assignments, participation in Seminar/Group Discussion etc

The college emphasize on the following aspects regarding assessment of the students on their learning and ability enhancement-

(1) Designing the department-specific assessment tests in Honours Programme.

(2) Integrate the assessment with other course elements i.e. Generic course.

(3) Communicate with the about their performances, and revise in need.

(4) Manage their loopholes after assessment and

(5) Communicate the results with parents/guardians in need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2984	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the first interactive session with the newly admitted students is arranged at the time of commencement of each academic session. The students are informed about the facilities, Course outlines, Code of conduct, rules and regulations of the institution by the Principal, Vice-Principal and teachers. In this meeting, the Principal and the teachers try to know the students needs also. Students also get chance to speak about their needs at the time of fresher's social. Counselling of students and interaction with them, both at the central level and departmental level are conducted. Some departments conduct guardian meet.

The first class of each course is an interactive one in their respective department. The Heads and the other teachers welcome in the first class and explain in detail about the course, syllabus, and examination rules etc. The students are also encouraged to communicate freely about their expectation, hobby and problems if any.

The college arranges extra and remedial classes to bridge the knowledge gap. The concerned teachers of the subject arrange extra classes to provide basic knowledge. This kind of class may be a practical one in laboratory or community field.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are regularly used the smart classrooms. The College has four Smart Classrooms and twenty two classrooms are equipped with LCD projectors and teachers use the projectors at the class hours.

Teachers took classes through Google Classroom, Zoom, Micro soft Meet etc. besides the official time table. In the Pandemic times all teaching-learning practices were running on ICT platforms. Teachers have been upload study materials on college website via LMS for accession of the students. Facility of access to N-List-inflibnet, National Digital Library of India, Shodhganga Thesis, NISCLAIR online periodicals, Springer open books, National Science Library, Springer open books etc. are available in the college Library.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1220

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating university provides the entire course syllabus, list of text and reference books, question patterns, practical guidelines etc. which enable the teachers to follow the curriculum for each semester and changes if any. Each faculty member delivers lectures and also prepares study materials for the students and provide to the same via LMS. Priority is given to complete the syllabus within the stipulated time. The College monitors the student's involvement and their performance through written sessional tests conducted regularly. The marks obtained by the students are displayed on all departmental Notice Boards and if a student feels dissatisfied with his marks, he/she can apply for the answer script. Department, then provide the answer script to the student for checking. If he/she found any omission, wrong totalling etc., the DMC rectify the score accordingly. The university examination results are reviewed and based on the achievements of the students; proper guidance and counselling are carried out to meet the objectives of the curriculum.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After evaluation of the answer scripts of internal tests, the score-sheet is notified by all departments on departmental Notice Board for convenience of the students. Then, students are asked, whether they have any doubt on evaluation and if he/ she

want to verify their answer script. Department office provides the concerned answer script to those students who want to verify his/her own answer script. In rare cases, if any student claim that the evaluation is not justified, the answer script is processed to evaluate again and the student offers his/ her deserved marks. All departments maintain Register for Marks of Internal Examinations and attendance as well as Group Discussion/ Viva-voce etc. All the works related with internal assessment has been performed within stipulated time according the Academic Calendar of the affiliating University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DHSK College clearly explains the aims and objectives of the Institute in becoming a well-educated human resource. These aims and objectives have been the basics for defining the objectives of every program adopted by the College. Program Outcomes for all academic programs of the College are clearly stated, displayed in the Syllabi of each course and uploaded on the college website annually and communicated to teachers and students. The Program Objectives has been categorized into three sections viz. Academic Ethics, Social Responsibilities and Moral Values. Integrating different stakeholders of the systems, the competencies and the performance Indicators for each of the Program Objectives s are also defined which in turn lead to the design of comprehensive course level competencies and performance indicators.

The learning outcomes for each course are gauged from the performance of the students in semester results in each course which show at a glance the performance of the whole group. However, a graph has been drowning in comparison of previous years' performance. A normal curve would indicate a performance that is expected. However, if the curve is weighted toward either side, this could indicate that the question paper is either too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The learning outcomes for each course are measured by in-semester examinations of all courses. It reflects the quality of the students' learning regarding a course/paper. This process also motivates some departments to change the teaching treatment for some courses, as they find it too challenging for the first semester students who are found to lack their basic concepts. Courses in the first semester are rather concentrated on basic concepts, leaving the second and subsequent semesters to tougher work. The parameters of critical thinking, efficient communication, social interaction, efficient citizenship, ethical liability, environment and sustainability, self-directed and life-long learning define the institution's approach towards the road to attain the standards of programme outcomes. One tool for measurement of outcomes is the progression of the students in higher education. The IQAC is responsible for analysing whether the programme outcomes have been satisfactory or not and suggest remedial and corrective measures wherever necessary. The feedback collected from the students serve as an important tool to assess as to whether the authority is in the right track in maintaining the standards of quality or not. After analysis of the feedback the findings are forwarded to the authority for necessary action.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year	
456	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://college.dhsk.org/uploads/college activity images/attachm ent/1155.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
60.96	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has full fledged Smart Class Rooms with 90 percent LCD class rooms. A Computer Laboratory and a Digital Library are also available in the college. Besides, teachers upload study materials on Learning Management System for the students. Moreover, many academic lectures and research methodology workshop are organised on a regular basis. The College also constituted a Research and Development Cell and a Corpus Fund to provide financial assistance for research works to the faculty members. The fund will be operated by the Principal of the college and allocate fund on recommendation of the Research and Development Cell (RDC). Any faculty can avail fund for new research works, research presentations and for organizing seminars and conferences. The College has set up Central Instrumentation facility which provides an ecosystem for

research development and innovations. Recently the college has upgraded the biotech-hub to Advanced level Biotech-hub phase.

However, the college has taken initiatives for the establishment of an E-Cell and Incubation centre in near future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

30

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DHSK college is dedicated to the holistic development of students through extension activities that raise awareness of social issues. Students in the NCC and NSS wings participate in camps and engage in various community programs. The institution allows students to take leave with attendance to partake in these activities. The "Society for Environmental Conservation (SOFEC)," founded by a group of likeminded faculty members, focuses on initiatives related to environmental awareness. Additionally, many departments conduct surveys in nearby communities as part of their curriculum. We also organize blood donation camps regularly, fostering a spirit of selfless service among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

758

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

22

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has one Principal, Vice Principal, and Academic Coordinator, A Member Secretary of the CBCS Board, and two academic-in-charge for both the Arts and Science sections. All Government and University notifications and guidelines are discussed by all the functionaries led by the Principal, and decisions are taken for necessary execution.

Departmental Management Committees (DMC) communicate with the authorities for their need, academic support, maintenance and utilisation of physical assets, and laboratory-related needs etc. The Librarian approaches the college authority for the development of Library facilities. The Students' Union requests the authority for Sports and Cultural facilities. IQAC maintains a constant touch with the authority of the college regarding up gradation of Infrastructure, Academic Uplift and overall Academic Environment. The authority convenes a meeting of the Development Committee/ Purchase Committee etc. and finally, the concerned meeting adopts necessary resolutions. The Governing Body approves the resolutions adopted by the concerned committee meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To ensure the comprehensive growth of students and the faculty members to work on their co-curricular and extracurricular talents and skills, the college provides the required facilities. These are:

1. Lalchand Kanoi Memorial Auditorium: The auditorium can accommodate five hundred audiences. The stage area is 650 sq. ft. This auditorium is used for several purposes such as cultural activities, yoga sessions, Taekwondo workshops, indoor sports and practice of extracurricular activities.

2. Srimanta Sankardev Conference Hall: Extra-curricular activities are organized in this hall without disturbing the academic functioning of the college.

3. Computer Laboratory: The College has an air-conditioned and Wi-Fi-enabled computer lab (capacity of 195) for student and faculty use.

4. Sports Ground: This ground is used for Football, Volleyball, Handball, Cricket, Kho-Kho, Kabaddi etc.

5. Girls Hostel: The College Girls' Hostel entrance is covered under CCTV and the space to organise cultural and yoga activities.

6. Information and Career Guidance Centre: There are designated Wi-Fi-enabled ICGC office cum counselling rooms for Information and Career Guidance for the students of the college

7. NCC Centre: Office cum recreation room for NCC Cadets.

8. NSS Office: Office cum recreation room NSS Programme officer as well as the volunteers.

9. Open Air Theatre: An open stage for different cultural activities/open meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

54

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

497.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a total 42,945 number of records as on 01/08/23. The collection covers the text and reference on wide range of

subject areas. The library has a rich collection of Sanskrit books, back volumes of journals and college magazines since its very first publication and 86rare books. The library subscribes to e-journals through N-List e-journal consortia. N-List consortia offers access to 6000+ e-journals and 7,64000+ e-books through N-List and NDL. (For Login id and password to access N-List resources please send mail to Librarian at dhslibrary@gmail.com with details of your Name, Class, phone number and email id). Library subscribes to 12 regional and national dailies and weeklies and also 6 popular magazines.

The various sections of the library are:

Property counter

Circulation section

Periodical Section

Newspaper Reading Area

Bound Volume Section

Stack area

Reference Section

Reprographic Section

Digital Library Section

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

59

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, yearly renewed. There is an IT Committee under the supervision of the IQAC through which it works constantly for the up gradation of IT facilities, whether it be increasing the number of computers, computation laboratory or the bandwidth available on the campus. The College has a computer laboratory

for providing academic computing facilities to the faculty and students. All the Departments have been provided with computers, printers and multimedia projectors. Almost all departments have computation facilities for their students and the HODs of the concerned departments look after the system. All the teaching departments, library and administrative offices of the college are provided with a BSNL broadband connection (300 Mbps). The IT Committee recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college and the authority procures Computers and LCD Projectors as per requirement. The library also extends computers and Internet facilities from the Virtual Learning Resource Centre. SOUL (3) software packages is being used in the library for the transaction of learning resources. All the sections of the office (Administration, Academic, Finance etc.) have been provided with computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

195

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

45.08

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In order to maintain operational effectiveness, safety, and resource longevity, effective administration of facilities like labs, libraries, sports complexes, computer rooms, and classrooms requires following set protocols and procedures:

Library Management: Organize resources through cataloging and classification systems; manage membership and lending policies; provide access to digital resources; maintain book preservation through regular inspections and pest control; and ensure quiet, comfortable reading areas.

Laboratory Management: Maintain an up-to-date inventory of equipment, chemicals, and consumables; implement safety protocols (e.g., fire safety, chemical handling); schedule usage for classes and research; perform regular equipment maintenance; and ensure proper disposal of hazardous waste.

Computer and IT Facilities: Control access to resources; maintain software and hardware systems; implement data backup protocols; ensure network security; and offer technical support and training for users.

Classroom Management: Ensure effective timetable management; maintain audiovisual systems and furniture; ensure cleanliness and hygiene; and optimize ventilation and lighting for a

conducive learning environment.

Sports Complex Management: Track sports equipment inventory; establish usage schedules for events, practices, and individual activities; maintain the facility's grounds and equipment; ensure safety measures are in place; and organize engagement programs such as tournaments and fitness sessions.

Feedback and Upgrades: Regularly collect user feedback, perform necessary repairs, and maintain documentation for continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

450

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year	
2	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	https://dhsk.org/important-documets/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

76

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

23

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students of D.H.S.K. College has been continuously engaged in different activities of the College as well as they engage themselves in different bodies from the College like Governing Body, D.H.S.K. College, Construction Committee, Development Committee, Anti-Ragging, I.C.C. etc. The D.H.S.K. College Students Body is effectively working throughout the year for the betterment of the students community of the College as well as for the needy people who ask for support from the students like Blood Donations, Volunteering Services Like NCC, NSS and Sports as well as cultural affairs.

1. Every year the Students Union Society of D.H.S.K. College confere the Hasan Sarif Memorial Award to one of the Eminent Personalities of the Society not only from the District but covering the State of Assam.

2. The D.H.S.K. College Students Union actively participate in Dibrugarh University Youth Festival every year.

3. The Students Union organizes different Talks, Workshops for the upliftment of the students community.

File Description	Documents
Paste link for additional information	https://dhsk.org/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

31

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association plays a pivotal role in fostering the growth and progress of D.H.S.K.College, channeling its commitment into invaluable contributions. Their unwavering dedication and support, both financial and otherwise, stand as pillars that uphold the institution's advancement.

The Alumni Association offers a wealth of expertise, mentorship, and networking opportunities. Alumni, with their diverse professional backgrounds and experiences, actively engage with students, offering guidance, mentorship, and career advice.

The Alumni Association's unwavering dedication fosters a strong sense of community and pride among past and present members of the college.

Some of the alumni of the College provide financial support to the meritorious and needy students of the College.

One of the eminent alumni of our College Mrs. Sujata Suchibrata, ACS and daughter of a retired Professor, Department of Assamese, D.H.S.K. College, provided financial support and assistance to organize a All Assam Debate Competition in loving memory of her

father Late Bhimkanta Konwar.

File Description	Documents
Paste link for additional information	https://dhsk.org/post/?post=911
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To become a Centre of value-based quality education for comprehensive development of human resources. To provide education with limited resources focusing towards excellence of the facilities having focus on betterment the teaching-learning experience and creation of competent human resource to serve the changing world. The College effectively executes teaching plans to inculcate value education for upgrading skill and attitude of the learners. The College aims to generate internal resources and its mobilization to ensure sustainable development.

The core value of the college's mission is to provide a holistic education that instils moral, cultural, and socio-economic values, aiming to nurture responsible citizens. The mission emphasizes cultivating knowledge, skills, and attitudes in individuals through a curriculum that is receptive to diversity in morality, culture, socio-economics, and ethnicity. The college seeks to foster an inclusive environment and ownership among all stakeholders. The specific objectives include contributing to nation-building, preparing learners for a competitive environment, promoting sustainable development, offering value-based education to enhance skills and attitudes, and creating a gender-friendly ambience in the college.

File Description	Documents
Paste link for additional information	https://dhsk.org/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administration responsibilities have been well segregated among the faculty members and non-teaching staff headed by Principal, Vice-Principal, Academic Coordinator and IQAC Coordinator. The college has a comprehensive organizational structure, comprising various committees formed by the Principal to address specific tasks. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. There are several committees which undertake various college activities- Development Committee, Financial Management Committee, Admission Committee, Committees of the Research & Development Cell, Swachhta Committee, Women's Cell, International & Industrial Relations etc. The college boasts a proactive student union that effectively communicates student concerns to the administration, fostering a collaborative approach between students and authorities. Decentralization process encourages active involvement of all the stakeholders of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college, affiliated with Dibrugarh University, actively engages faculty in curriculum development, with their participation in the University Board of Studies and Academic Council. Utilizing sophisticated teaching methods like smart classrooms and LCD projectors, the institution fosters innovative learning. An e-learning zone on the college website provides additional resources. Students undergo comprehensive

evaluation, including semester and CBCS programs, sessional examinations, viva-voce, group discussions, seminars, assignments, and attendance. The well-equipped library features internet services and digitization, while ICT aspects include digital classrooms, computer labs, and connectivity. The college's robust physical infrastructure includes ramps for differently-abled individuals, an Anthropological Museum, and a Nature Interpretation Centre. The 2020-2030 perspective plan aligns with NAAC quality indicators, emphasizing NEP implementation, CBCS adoption, and innovative admissions. Leveraging technology, the college enhances teaching-learning processes and introduces a student-friendly online feedback system.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://dhsk.org/about-us/perspective-plans/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The college has a decentralized organism headed by the Principal, a Vice Principal, an Academic Coordinator, an Examination Controller are the main functionaries of College Mechanism. Many committees exist to address different issues like Development Committee, Financial Management Committee, Purchase Committee, etc. These committees meet and frame the policies of the college and the Governing Body approves the same.
2. All appointments are as per UGC guidelines and guidelines of the Government of Assam.
3. Service Rules of the Government of Assam are followed.
4. All procedures regarding Fund Utilization, Student's Admission etc. are according to the procedure notified by the Government of Assam.

File Description	Documents
Paste link for additional information	https://college.dhsk.org/uploads/college_activity_images/attachment/722.pdf
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes. College authority supports the Teaching and Non-Teaching staff when needed. The institution has a welfare society named Thrift & Consumers' Co-operative Society Ltd. which supports the Teaching and Non-Teaching Staff financially whenever needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**

year	
24	
File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>There is a provision of maintaining Diary for Teachers. All the teachers (both regular and contractual) maintain the same mandatorily. Annual Self Appraisal System is being followed by all teachers. The online diary through Learning Management System (LMS) serves as a platform for teachers to reflect on their experiences, share insights, and collaborate with colleagues. It encourages teachers to set professional goals, outlines plans for development, and incorporates a feedback mechanism.</p>	
File Description	Documents
Paste link for additional information	https://dhsk.org/learn-management-system/
Upload any additional information	No File Uploaded
6.4 - Financial Management and Resource Mobilization	
6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words	
<p>The Principal is the disbursing officer of all financial transactions. The college deals all financial transactions in accordance with the annual budget prepared with joint internal expertise and approved by the Financial Advisory Committee as</p>	

well as the Governing Body. All income and Expenditures are checked by Internal and Government Auditors annually. The Principal of the college settles all the audit objections in discussion with internal audit committee, SA and accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution carries out an internal audit during the middle of the financial year by a firm appointed by the Governing Body of DHSK College. The team communicates the observations of the internal audit to the Principal and necessary action is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has promoted quality in the institution at various levels for better academic and administrative support and functioning.

The Quality Monitoring Process is one of the most effective initiatives implemented by IQAC. This involves monitoring classroom activities by uploading lesson plans from faculty members and assignments from students on the Learning Management System (LMS). Additionally, the syllabus is covered, and attendance is recorded using the LMS software.

Furthermore, the IQAC oversees teachers' activities by uploading certificates of their participation in conferences, workshops, and Faculty Development Programs on the LMS. Administrative activities are also monitored, including facilitating admissions for eligible students and enabling fee payments through the online system.

File Description	Documents
Paste link for additional information	https://dhsk.org/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's IQAC routinely assesses teaching methods by meeting with department heads, prompting them to devise teaching plans and detail student progress tracking. It conducts an annual review of departmental teaching programs, evaluating their operations and learning outcomes.

The IQAC also manages the college calendar and yearly prospectus. It consistently counsels college authorities on enhancing quality and post-accreditation initiatives, drawing insights from past years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://college.dhsk.org/uploads/college_activity_images/attachment/1161.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution promotes gender equity and sensitization through various co-curricular activities, including workshops, guest lectures, and counseling sessions. It organizes awareness programs on gender equality and the safety of female employees and students. Several committees, such as the Grievance Redressal Committee, Anti-Ragging Committee, Sexual Harassment Prevention Cell, and Girls' Common Room Committee, have been established to reinforce these efforts. These committees follow

University/UGC guidelines and their functions are displayed on the institution's website. Orientation and induction programs further disseminate relevant information to students.

For safety and security, the institution has CCTV surveillance across the campus and a well-organized security system. Counseling programs and a robust mentoring system are in place to support students' development. Separate washroom facilities for male and female students are available, with girls' washrooms featuring sanitary pad vending machines and incineration facilities.

DHSK College Daycare Centre was established on 9th May, 2023. It was inaugurated by Sri Abhimanyu Boruah, President Governing Body of DHSK College in the presence of Dr. S.K.Saikia, Principal, Dr. Priya Dev Goswami, Vice -Principal, Dr. A.J.Bharali, IQAC Coordinator, Dr. J.P.Phukan, Coordinator, Daycare Centre along with Teachers, Guardian, Students and Staff of Our College. Currently 15 Children are present in the Daycare Centre.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- To reduce waste in our institution, students and staff are educated on proper waste management practices through lectures, advertisements on notice boards, and displaying slogan boards on the campus.
- Landfilling is the general waste management strategy adopted in the College and there is no mechanism for managing inorganic waste, especially plastic. However, solid waste disposal is done regularly by waste pick-up vans under the Dibrugarh Municipality Board.
- Liquid waste is disposed of through proper drainage systems.
- Biomedical waste is not generated in our institution.
- Management of E-waste has been a challenge for the college but there is no mechanism for proper management in the college. However, the E-waste is collected by particular vendors.
- Wise use of water is a general practice in the College. Assam is a place where water is sufficient to use. As such water recycling is not practiced.
- Radioactive chemicals are not used and hence there is no question of generation of radioactive waste. Hazardous chemicals like heavy metal complexes have been substituted by harmless chemicals.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institution organizes 20 programmes connected to different festivals and ceremonies of different ethnic groups and culture of the region in the campus basically for maintaining an inclusive environment in the college. Each department takes

initiative of observing a particular programme as allotted in the annual calendar of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The National Cadet Corps (NCC) unit of DHSK College is dedicated to create a sense of national integration, unity and social harmony amongst youth. It also prepares and train students to develop leadership, cooperation, self-discipline, patriotism and dedication to serve the nation. Every year, NCC unit of DHSK College participates in the Republic Day and Independence Day camps all over India.

The National Service Scheme (NSS) unit of DHSK College actively participates and engages students in community service programs specially to develop the sense of responsibility among the students towards the society. Some of the important programmes initiated by the college during the present period are given as follows:-

1. In association with NSS unit DHSK College, DHSK College Celebrates "Chatra Divas" in honour of Bodofa U.N Brahma on 30.03.2024
2. NSS Unit, DHSK College in Collaboration with Political Science Department, celebrated World Water Day 2024 to create awareness among students. Dr. Surajit Konwer, Assistant Professor, Dept, of Chemistry, Dibrugarh University acted as Resource Person.
3. National Voter's Day Celebration by NSS Unit DHSK College on 25th January 2024
4. The NSS Unit of DHSK College has conducted a Cleanliness Drive in the College Campus for upcoming 68th ACTA Annual Central Conference on 25/01/2024

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals. Documents attached.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Three Best Practices are

Title of the Practice: ENERGY GENERATION THROUGH SOLAR POWER CELL

Title of the Practice: GREEN CLUB

Title of the Practice: RAS (Responsible Anthropology Student)

File Description	Documents
Best practices in the Institutional website	https://college.dhsk.org/uploads/college_activity_images/attachment/1156.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dibrugarh Hanumanbax Surajmall Kanoi (D.H.S.K) College is one of Assam's earliest and most prestigious educational institutions, celebrated for its academic excellence and commitment to environmental sustainability. The college, established with a rich history, features a heritage building inaugurated by Dr. Sarvepalli Radhakrishnan on December 29, 1958. The campus spans 16.61 acres, blending modern infrastructure with eco-friendly practices. The Green Club, led by the Principal, plays a key

role in maintaining cleanliness and environmental conservation, conducting daily cleanliness drives to ensure the campus remains green and healthy.

The campus is home to three natural water bodies, two of which provide habitats for diverse flora, fauna, and migratory birds, making it a haven for nature lovers. The third water body is utilized by the Green Club for duck and fish farming, promoting sustainable agricultural practices. Additionally, the campus is adorned with ornamental plants and numerous lemon trees, enhancing its serene and verdant environment.

D.H.S.K College stands as a model of environmental stewardship, proving that academic institutions can thrive while preserving nature. Its dedication to sustainability instills a strong sense of ecological responsibility in students and faculty, making it a leader in green campus initiatives.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Health & Wellness:

Organise lecture-cum-counselling sessions on health and diseases for students, faculty, staff, and residents of adopted villages under Unnat Bharat Abhiyan.

Conduct free health check-up programs on campus and in adopted villages to ensure accessible healthcare services.

Promote Yoga by hosting workshops on campus.

Community Engagement and Social Outreach:

Strengthen contributions to local development through the National Service Scheme (NSS) and National Cadet Corps (NCC) units.

Commitment to Societal Development:

The institution aims to contribute to sustainable, inclusive,

and holistic education while

supporting societal development through these initiatives.

Entrepreneurship Development:

Provide structured entrepreneurial training to equip students with the knowledge, skills, and mindset needed to become successful entrepreneurs.

Focus on enhancing creativity, innovation, problem-solving, and business acumen among students to help transform ideas into viable ventures.

Economic Empowerment and Skill Development:

Organize an exhibition-cum-sale of household products from adopted villages to showcase and sell indigenous products.

Provide a platform for villagers to generate income and allow the college community to explore and appreciate these products.