



OFFICE OF THE PRINCIPAL
DIBRUGARH H.S. KANOI COLLEGE

Estd : 1945
P.O. Dibrugarh-786001

email : principal_dhsk@hotmail.com, principal@dhsk.org : Tel. No. - 0373-2324105

Ref. No. DHSK/ Notice /2020/ 7374

Date : 21.07.2020

From : *Dr. Sashi Kanta Saikia,*

Principal/ DDO
DHS Kanoi College

Notice

This is for the general information of all the teaching faculty members that **LEARN MANAGEMENT SYSTEM (LMS)** software has been developed by the Office of the Principal, DHSK College, Dibrugarh for taking their classes, daily attendance, subjects, topic and other academic activities daily on Online Teachers' Diary (OTD) for HS, TDC, BCA & PG etc. from the academic session 2020-2021.

Further, faculty members are requested to maintained the Online Teachers' Diary (OTD) and upload the necessary information, activities and other achievement if any upto 12 midnight daily.

Hence forth, no any information, data etc. will be required to submit in the office of the Principal, DHSK College, Dibrugarh in a hard copy regarding their taking classes, daily attendance, subjects, topic and other academic activities etc until required by the undersigned in a hard copy.

The office of the Principal will collect and submit the necessary information regarding their classes etc. from the Online Teachers' Diary (OTD) and will provide directly to the concerning higher authority such as the Director of Higher Education, Assam, Secretary, UGC, Controller/Registrar of Dibrugarh University, Secretary/Controller of Assam Higher Secondary Education Council or any other authorities if required by them. This notice will come into force w.e.f. 21.07.2020.

Copy to:

1. The Director of Higher Education, Assam for favour his/her information.
2. Vice-Principal.
3. Academic Coordinator.
4. Coordinator, IQAC.
5. Coordinator, ICT.
6. Coordinator, Students Relation.
7. Head Assistant.
8. College Website.
9. Notice board.
10. Office file.

(Dr. S. K. Saikia)

Principal

DHSK College, Dibrugarh

Principal

D.H.S.K. College

Dibrugarh-786001 (Assam)